



POLICE OFFICER

GENERAL DESCRIPTION

Under the general direction of a Police Sergeant, the Police Officer performs law enforcement duties to protect Authority property, facilities, personnel, and the general public at Tampa International Airport. This role involves enforcing Authority regulations as well as federal, state, and local laws. The Police Officer addresses a range of incidents, including disturbances, traffic accidents, and emergencies, offering assistance and documenting related reports. This role demands a deep commitment to public safety, exceptional communication skills, and the capacity to maintain composure under pressure, all while ensuring adherence to legal and operational protocols..

This position requires flexibility to work rotating shifts, including days, evenings, overnights, weekends, and holidays, to meet the demands of our 24/7 operations.

Requires availability for emergency call-in.

SUPERVISES OTHERS: NO

FLSA STATUS: NON-EXEMPT

ESSENTIAL FUNCTIONS

- Enforces Authority regulations, federal, state and local laws.
- Pursuit, apprehension, and arrest of law violators or suspected law violators to ensure public safety.
- Enforces traffic laws and arrests or issues summons to traffic law violators; reports unsafe road conditions; and investigates traffic accidents on Authority premises.
- Responds to calls and conducts investigations into issues, disturbances, traffic incidents, criminal activities, emergencies, and other occurrences; provides necessary assistance and prepares associated reports.
- Conducts patrols in designated areas of Tampa International Airport to identify and monitor potential criminal activity and interrogate any suspicious persons.
- Ensures the operational readiness of the patrol vehicle, firearms, and other law enforcement equipment through diligent maintenance and regular inspections.
- Provides information and assistance to the public.
- Completes written reports and required forms in accordance with standard operating procedures and directives in a timely manner.
- Testifies in court to provide an accurate account of investigation reports and findings.
- Impounds abandoned or illegally parked vehicles, and vehicles used in the commission of crimes.

- Administers Cardiopulmonary Resuscitation (CPR) and first aid as required and maintains certification currency.
- Transports prisoners to detention or medical facilities.
- Operates communications equipment.
- Prepares and preserves evidence in accordance with directives to maintain chain of custody.
- Adhere to all safety protocols and regulations while performing tasks to ensure a safe working environment, including proper use of personal protective equipment (PPE) and reporting potential hazards.
- Participates in regular training and professional development to stay current with law enforcement practices and safety protocols.
- Regular and reliable attendance is required as an essential function of the position.

This list is not intended to be all inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

COMPETENCIES

- **Self-Management:** Manages own time, priorities, and resources to achieve goals.
 - **Technical Focus:** Maintaining up-to-date knowledge within one's field of expertise; Applying technical skills and knowledge.
 - **Problem Solving:** Having the ability to identify problems and issues of varying complexities and to find effective solutions with few guidelines.
 - **Teamwork:** The ability to function effectively within a team, contributing positively to collaborative efforts and achieving shared goals by demonstrating communication, collaboration, active listening, conflict resolution, and adaptability to different perspectives while respecting the roles and contributions of others. At times takes lead and positively influences others.
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REQUIRED FOR ALL HCAA JOBS

- In the event of an emergency or disaster that impacts the Hillsborough County Aviation Authority (HCAA), an employee may be required to respond promptly to duties and responsibilities as assigned by the employee's department or the HCAA Emergency Operations Center (EOC). Such assignments may be before, during, or after the emergency/disaster.
 - Complies with all HCAA Policies, Standard Procedures, Rules and Regulations, and Operating Directives.
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QUALIFICATIONS (EDUCATION, EXPERIENCE, LICENSES & CERTIFICATIONS)

- High School Diploma or valid equivalent.
 - Two (2) years verified work experience
 - Certification of completion of law enforcement training as required by the State of Florida.
 - Meet requirements and standards of the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
 - Must possess a valid Florida Driver License.
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PREFERRED QUALIFICATIONS

- Associate's Degree in Criminal Justice, Law, or related field.
 - Two (2) years experience in law enforcement.
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KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of crime detection, criminal investigation, accident investigation, and court procedures relevant to law enforcement operations.
 - Knowledge of civil and criminal laws, as well as Authority rules and regulations, ensuring compliance and effective enforcement.
 - Knowledge of traffic accident control measures and investigation techniques to effectively manage traffic-related incidents at the airport.
 - Skill in using and caring for firearms and other law enforcement equipment, ensuring safe and effective operation during duty.
 - Ability to make sound decisions quickly in emergency or hazardous situations, ensuring public safety and effective law enforcement.
 - Ability to enforce laws and regulations courteously, tactfully, and firmly, maintaining professionalism at all times.
 - Ability to follow established procedures and pay close attention to detail, ensuring accuracy in reports and compliance with operational protocols.
 - Ability to use a computer and related software.
 - Ability to handle interactions with antagonistic individuals or the public under adverse conditions, maintaining composure and professionalism.
 - Ability to safely operate a motor vehicle while performing traffic management duties in compliance with Authority regulations.
 - Ability to work effectively with others, fostering collaboration and teamwork within the Safety & Security Division and with external partners.
 - Ability to handle interactions with antagonistic individuals or the public under adverse conditions, maintaining composure and professionalism.
 - Ability to safely operate a motor vehicle while performing traffic management duties in compliance with Authority regulations.
 - Ability to communicate effectively orally and in writing.
 - Ability to handle restricted, sensitive, and confidential information.
 - Ability to establish and maintain effective working relationships with others within and outside the Authority.
 - Ability to provide outstanding customer service, serve the public, and represent the Authority with courtesy and professionalism.
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PHYSICAL ABILITIES

- Standing & walking up to 6 hours per day
- Frequent sitting
- Occasional lifting up to 50 lbs
- Frequent bending, stooping, climbing, and reaching overhead
- Occasional pushing, pulling & dragging

- Frequent typing
 - Frequent talking & hearing
 - Frequent eye, hand & foot coordination
 - Very frequent exposure to extreme weather
 - Navigate occasionally heights and confined areas
 - Occasional exposure to excessive noise
 - Frequent use of car/light truck
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The Hillsborough County Aviation Authority-Tampa International Airport provides equal employment opportunity to all persons, regardless of age, race, religion, color, national origin, sex, political affiliations, marital status, non-disqualifying physical or mental disability, sexual orientation, membership, or non-membership in an employee organization, or based on personal favoritism or other non-merit factors.

The Hillsborough County Aviation Authority-Tampa International Airport welcomes and encourages applications from minorities, veterans, and persons with physical and mental disabilities, and will reasonably accommodate the needs of those persons in the application, testing and hiring process. The decision to grant reasonable accommodation requests will be made case-by-case.