

Pay: \$18.00 - \$21.00 per hour

Job description:

Must have a law enforcement certificate issued by the Florida Department of Law Enforcement Criminal Justice Standards and Training Commission.

Welaka is a town in Putnam County, Florida, United States. We are always looking for talented, self-motivated individuals to join our team. If you think you are ready to be a part of an exciting team, we encourage you to continue with this job application!

THERE IS NO SPONSORSHIP FOR THE ACADEMY AVAILABLE.

EEO/AA Employer Drug-free Workplace

Job Description

We encourage all qualified men and women to apply to the Welaka Police Department. Successful applicants will serve as Police Officers who will protect life and property by working to prevent crime and by enforcing laws and ordinances. Police Officers are responsible for the prevention, detection, and investigation of crimes. Duties may include various specialized assignments, and the work requires the use and exercise of independent judgment.

Candidates must have a high school diploma or GED, a valid Florida driver's license, and a law enforcement certificate issued by the Florida Department of Law Enforcement Criminal Justice Standards and Training Commission. Candidates must successfully complete FCIC/NCIC certification within six (6) months of employment.

Police Officers work four 10-hour shift assignments, with 3 days off and this may change to meet the needs of the agency. Candidates must be available for various shifts and various rotating days off. Weekend and holiday work is required.

A detailed and complete employment application is required to help us better evaluate your qualifications. A resume must be submitted but will not substitute for a complete employment application. Please verify the employment history dates on your resume exactly match this online application. Offers of employment are contingent upon successful completion of all testing requirements, including a background check and investigation as administered by the department, fingerprint clearance, interview process, and drug screening.

RESPONSIBILITIES

- Patrols an assigned area/zone
- Answers calls for service and complaints involving traffic infractions and crashes and misdemeanors and felonies
- Makes arrests, which may involve the use of force, and transports prisoners to the jail

- Appears in court as a witness or arresting officer
- Conducts investigations at crime scenes, interviewing witnesses and/or taking statements
- Investigates traffic crashes
- Administers first aid/CPR
- Gathers and preserves evidence
- Maintains order during parades and other public events and gatherings
- Gives general information to citizens concerning the location of streets, routes, and buildings, etc.
- Directs traffic at intersections or at the scene of emergencies or disasters
- Attends training and maintains proficiency in high-liability functions such as vehicle operation, defensive tactics, and firearm use
- May be assigned to specific units within the department to perform specialized duties
- Works shifts of 10 hours or more depending on the assignment and operational needs of the department and may also work at any time during a 24-hour period, including shifts during the day, afternoon, or overnight
- Performs other duties as assigned

QUALIFICATIONS

- High school diploma or GED required
- Must have a valid Florida driver's license
- **3 to 5 years of Law Enforcement experience.**
- Must achieve FCIC/NCIC certification within six (6) months of employment
- Must have considerable knowledge of modern principles and practices of police work, the criminal justice process, laws, and ordinances
- Must be able to analyze disputed and complex situations objectively and to determine the proper course of action
- Must be able to cope with situations firmly, courteously, tactfully, impartially, and with respect for the rights of others
- Must be able to react quickly and calmly under dangerous and/or emergency conditions
- Must be able to obtain information through interviews, interrogations, and observations
- Must be able to understand and execute difficult verbal and written instructions and to prepare clear and comprehensive reports
- Must be able to express oneself clearly and concisely both verbally and in writing

- Must be able to maintain effective working relationships with peers, supervisors, and the general public
- Must have skills in public relation techniques and methods
- Must have skills in the use and care of firearms and in the operation of police vehicles
- Must have skills in the use of personal computers and the programs and applications associated with assigned duties and responsibilities
- Visual ability must be correctable to 20/20 in each eye with normal color distinction and depth perception
- Must meet the physical and mental standards as prescribed by the City Personnel Policy
- Must be willing and able to work the required schedule, as outlined in the job description

Must be willing and able to complete all testing requirements, including a background check and investigation as administered by the department, fingerprint clearance, interview process, and drug screening

Job Type: Full-time

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Experience:

- Patrolling: 5 years (Required)

Work Location: In person