

Police Officer- Certified - Manalapan Police Department

Salary

78,280.00 - 117,420.00 Annually

Location

Manalapan, FL 33462,

Job Type

Full-time

Department

Manalapan Police Department

Division

Patrol

Opening Date

10/06/2025

Closing Date

12/31/2025 10:00 AM Eastern

Please submit your resume email to irasor@manalapan.org and hhussameldin@manalapan.org

Job Description

Veterans' Preference Applies

EEO Statement

The Town of Manalapan is an Equal Opportunity Employer. In compliance with United States Equal Employment Opportunity guidelines and the Americans with Disabilities Act, this organization provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Non-Smoking

The Town of Manalapan is a **Non-Tobacco Workplace**. The Town will not consider applicants who have used tobacco or nicotine products for a period of at least three months prior to application for employment. The definition of "tobacco or nicotine products" includes but is not limited to, cigarettes, cigars, chewing tobacco, pipes, snuff, e-cigarettes and nicotine patches or gum.

Maximum salary for Police Officer is based on education, prior law enforcement experience, and longevity within the agency.

General duty police work in the protection of life and property through the enforcement of Florida Laws and Palm Beach County and Town Ordinances. Work is performed under the general supervision of a Police Sergeant.

ESSENTIAL FUNCTIONS:

The work examples in this description are intended only as an illustration of the various types of duties that may be performed. The omission of specific duties does not exclude them from job performance requirements if work is similar or related to the job.

- Effect an arrest, forcibly if necessary, using handcuffs and other restraints; subdues resisting suspects using maneuvers and weapons and resort to the use of hands and feet, and other approved weapons in self-defense.
- Prepare investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations.
- Exercise independent judgment in determining when there is reasonable suspicion to detain, when probable cause exists to search and arrest and when force may be used and to what degree.
- Operate a law enforcement vehicle during both the day and night; in emergency situations involving speeds in excess of posted limits, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, and rain.
- Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.
- Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informers.
- Pursue fleeing suspects and perform rescue operations which may involve quickly entering and exiting law enforcement patrol vehicles; lifting, carrying and dragging heavy objects; climbing over and pulling up oneself over obstacles; jumping down from elevated surfaces; climbing through openings; jumping over obstacles, ditches and streams; crawling in confined areas; balancing on uneven or narrow surfaces and using body force to gain entrance through barriers.
- Load, unload, aim and fire from a variety of body positions - handguns, shotguns and other agency firearms under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in certification standards.
- Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons.
- Conduct visual and audio surveillance for extended periods of time.

- Engage in law enforcement patrol functions that include such things as working rotating shifts, walking on foot patrol and physically checking the doors and windows of buildings to ensure they are secure.
- Effectively communicate with people, including juveniles, by giving information and directions, mediating disputes and advising of rights and processes.
- Demonstrate communication skills in court and other formal settings.
- Detect and collect evidence and substances that provide the basis of criminal offenses and infractions and that indicate the presence of dangerous conditions.
- Endure verbal and mental abuse when confronted with the hostile views and opinions of suspects and other people encountered in an antagonistic environment.
- Perform rescue functions at accidents, emergencies and disasters to include directing traffic for long periods of time, administering emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from particular areas.
- Process and transport prisoners using handcuffs and other appropriate restraints.
- Put on and operate a gas mask in situations where chemical munitions are being deployed.
- Extinguish small fires by using a fire extinguisher and other appropriate means.
- Read and comprehend legal and non-legal documents, including the preparation and processing of such documents as citations, affidavits and warrants.
- Process arrests suspect to include taking their photographs and obtaining a legible set of inked fingerprint impressions.
- Patrols areas of the City by: car, on foot, ATV, or bicycle.

Minimum Qualifications

- Must be a U.S. Citizen (born or naturalized).
- No conviction of felony or misdemeanor involving moral turpitude or domestic violence.

- No convictions for criminal traffic offenses (DUI, Reckless driving) within five years of the date of application.
- Prior military service must have been completed with an Honorable Discharge.
- Applicants must possess before the date of hire a valid State of Florida Driver's License.
- The required license and related endorsement must be maintained during the term of employment
- Vision must be corrected to 20/40.
- Florida Law Enforcement Certification (This includes current Florida Police Academy Cadets)
- No more than three (3) moving violations(s) within the most recent three year period.
- No more than three (3) at-fault accidents within the most recent three year period.
- **Punctuality and regular attendance are essential functions of this position, as well as working mandatory shift hours, including days, nights, holidays, weekends, unscheduled overtime as needed and periodic call outs for both work-related and emergency-preparedness situations.**

Supplemental Information

- Ability to analyze situations quickly and objectively and to determine proper course of action to be taken.
- Ability to cope with situations firmly, courteously and tactfully, and with respect for the rights of others.
- Ability to learn the geography of the Town and its physical and social characteristics.
- Ability to understand and carry out oral and written instructions.
- Ability to read, write and speak effectively.
- Ability to meet physical requirements and standards.
- Ability to communicate effectively both orally and in writing.
- Light (up to 15 pounds) to heavy (50 pounds and over) lifting and carrying
- Endure sustained acts of physical exhaustion and endure periods of duty under unfavorable and life threatening situations.
- Meets all physical requirements needed to complete certification requirements.
- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Reaching, pulling, pushing
- Depth perception, distinguish colors
- Walking, climbing, standing, crawling, kneeling, bending, stooping, jumping, running
- Smelling
- Driving

Agency

Town of Manalapan

Address

600 South Ocean Blvd,
Manalapan, Florida, 33462

Phone

561-585-4030

Website

Town of Manalapan, FL