Date: March 15, 2024

To: International Registration Plan, Inc. & IRP Commissioners

From: Dawn Gunter, Acting Chief, Bureau of Commercial Vehicle and Driver Services

Division of Motorist Services

Subject: Florida System Implementation & Processing Closures

Please be advised that the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) will begin a new system implementation on May 29, 2024 at 5PM EST. Our offices will only offer limited services between May 30, 2024 and June 13, 2024 due to the release of new IRP software. During this time, we will not be able to renew, replace, or issue new registrations.

As a result, we recommend that any credentials set to expire in May, June, or July are renewed as early as possible to minimize the impact on registrants’ ability to continue operating.

May 29, 2024 at 5PM EST will be the cutoff for processing any transactions at the Neil Kirkman Building Walk-In Office and the four IRP License Plate Agencies within the state. On June 14, 2024 at 8AM EST, the software will be live, and normal office operations will resume.

Due to the system conversion, Florida requests that law enforcement please refrain from taking action against registrants whose registrations expire on or after May 31, 2024 until July 15th, 2024.

If you have any questions, please contact Florida IRP Commissioner Dawn Gunter at (850) 617-2852.