

# THE FLORIDA POLICE CHIEFS ASSOCIATION, INC. BYLAWS

*Approved January 9, 2024*

## **ARTICLE I - Name**

This organization shall be known as the Florida Police Chiefs Association, Inc. The registered agent and registered office will be determined by a resolution of the Board of Directors.

## **ARTICLE II - Purpose**

The general purpose and objectives of the Association shall be the following:

1. To secure a closer official and personal relationship among the Florida Chiefs of Police, departmental heads of law enforcement agencies, and police officials throughout the State of Florida.
2. To secure unity of action in all police matters and the adoption of humane efforts, and the advancement in all lines pertaining to the prevention and detection of crime.
3. To exercise such other permissible corporate powers as set forth in Section 617.021, Florida Statutes, as now exists or is hereinafter amended.

These purposes shall be implemented through an emphasis on integrity in training, research, legislative actions and through cooperation, communication, and exchange of ideas with other criminal justice associations.

## **ARTICLE III - Membership**

### **Membership**

**Section 1.** Within the Association, there shall be the following membership classifications: Law Enforcement, Distinguished, Honorary and Business. Life and Sustaining memberships are distinct forms of Association membership reserved for former Association Presidents or former Chiefs of Police or CEOs.

- A. **LAW ENFORCEMENT MEMBERSHIP:** All members in this category shall be current or retired sworn or civilian members of law enforcement organizations. Membership in this category shall include the following groups:
  1. **Chief Executive Officer:** Membership in this group shall be limited to active chief executive officers (CEO) of a Florida Municipal, College/University, School Board/District, Federal, State, Tribal or Airport, Railroad or Port Authority law enforcement agency. CEOs at all agency types, except for state or federal agencies, shall have the right to vote or hold office in the Association. All CEOs may attend FPCA functions and trainings. A CEO applicant that is new to the Association or to the State of Florida shall be vetted by the FPCA Executive Director or their designee. Membership in this category must be endorsed by a District Director.
  2. **Second in Command:** Membership in this group shall be limited to command staff members that would serve on behalf of their agency CEO as “acting” upon his/her designation to make decisions for the Department normally reserved to that of the CEO. These members may not hold office but may be entitled to vote on behalf of their Chief/CEO at FPCA meetings only if designated as the proxy for their

department. Each FPCA member Department shall have only one vote in FPCA business regardless of the number of FPCA members within the Department. Membership in this category shall be endorsed by an FPCA CEO member in good standing or a District Director.

3. Management: Membership in this group shall be for all sworn or civilian management positions within a law enforcement agency as approved by the agency CEO. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs. Each applicant for this membership shall be endorsed by an FPCA CEO or Second in Command Member of the Association in good standing
  4. Law Enforcement Officers: Membership in this group shall be for any current law enforcement officer or any retired law enforcement officers from any agency in Florida or the United States. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs. Each applicant for this membership shall be endorsed by an FPCA CEO, Second in Command or Management Member of the Association in good standing
  5. Professional Law Enforcement Staff: Membership in this group shall be for any currently employed civilian staff of a Florida law enforcement agency. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs. Each applicant for this membership shall be endorsed by an FPCA CEO, Second in Command or Management Member of the Association in good standing.
  6. Associate: This membership shall consist of any person not eligible for other law enforcement categories, but who are qualified by training and experience in law enforcement activity or by other professional attainments in criminal justice sciences. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs. Each applicant for this membership shall be endorsed by either the FPCA Executive Director, an Executive Board Member or a District Director.
- B. LIFE MEMBERSHIP: Life membership is a form of law enforcement membership and shall be granted to all past, and immediate Past Presidents who have served more than six (6) months of their term in an active, functioning capacity and leave office in good standing and to other persons who have maintained continuous, or broken Active membership in the Association for a period that totals over twenty years. Life membership may also be granted to other law enforcement membership types who have provided outstanding and/or meritorious service to the Association if recommended by the Board of Directors and ratified by a two-thirds vote of the voting membership at the Annual Business meeting. Life memberships will be granted at the Mid-Winter or Annual Summer Conference. Life members shall have the right to vote but shall not be required to pay dues. This group can participate in all FPCA training.

- C. **SUSTAINING MEMBER:** CEO members of the Association who have retired or resigned in good standing from their agency from the position of Police Chief/Law Enforcement Agency Head in any city, town, village, or state in the United States may be accepted as SUSTAINING members of this Association. Sustaining members shall have all the privileges of active members except that of voting and holding office. Each applicant for Sustaining membership shall be endorsed by a current CEO member of the Association in good standing. This group can participate in all FPCA training.
- D. **DISTINGUISHED MEMBERSHIP:** A DISTINGUISHED membership may be bestowed upon any person or organization that has made a significant contribution to the Association upon a recommendation by the Board of Directors and approval by the general membership at the Annual Business meeting. Distinguished members shall not be required to pay dues. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs.
- E. **BUSINESS MEMBERSHIPS:** All persons or businesses who are donors of funds to the Association for the purpose of advancing, improving, and bettering the law enforcement professional may be approved by the FPCA Executive Director to become BUSINESS Members of this Association under such rules as the Board may establish and approve. This group of membership cannot vote or hold office in the Association but may participate in designated Association training programs and events. There may be several categories of business members for dues purposes, to include small businesses, police suppliers, and executive corporate. Business memberships are restricted from voting or holding office within the Association. Upon approval of the FPCA Executive Director or the Board of Directors, members in this category may be approved to attend training. Business memberships, guidelines, and related dues may be established with the approval of the Board of Directors upon recommendation by the FPCA Executive Director.
- F. **HONORARY MEMBERSHIP:** This membership type is reserved for those individuals, not businesses, which support law enforcement but are not in the field. Such membership may be invited to specific FPCA functions but are restricted from attending most FPCA trainings, holding office, and voting.
- G. Active membership shall refer to any member whose membership dues are current and who is a member in good standing.

## **Section 2.**

All applicants for membership shall complete and sign the form of application provided by the Association and submit the application to the FPCA Membership Manager or other position as identified by the FPCA Executive Director. The FPCA Membership Manager or other such position as identified by the FPCA Executive Director will provide the application to the appropriate District Director for approval and endorsement. Such application shall include an agreement by the applicant to abide by the Association's Code of Ethics. Prospective applicants may be vetted by the District Director in their region, the FPCA Executive Director, and any identified concerns will be referred to the Professional Standards Committee (see FPCA Code of Ethics) for review. In conjunction with the Association's General Counsel, the Committee shall review the concerns and prepare a recommendation to the Board of Directors within 60 days, subject to extension upon approval of the President. The Committee shall recommend the applicant be accepted, rejected, or rejected with the opportunity to re-apply after a specified amount of time, based on the best interests of the Association. Following receipt of the Committee's recommendation, The

Board of Directors must vote on the recommendation as soon as practicable, but in no case later than the next scheduled Board Meeting. The Board may accept, reject, or modify the Committee's recommendation in its determination if an applicant's membership is in the best interest of the Association.

### **Section 3.**

Annual dues for all classes of membership shall be due and payable as established by the Board of Directors. The amount of dues will be established by the Board of Directors and ratified by a majority vote of the general membership at the Annual Business meeting.

### **Section 4.**

Membership in the Association can be terminated based upon any of the following:

- A. When any member shall be in default of dues for a period of sixty (60) days from the beginning of the period for which such dues become payable, the member becomes delinquent and ceases to be entitled to any of the benefits of the Association until such dues are paid.
- B. Any member may resign from the Association by submitting a written resignation to the Secretary. Such resignation shall be effective as of the date received by the Association, unless said resignation specifies another date.
- C. Members of any classification may be removed from membership for cause by a two-thirds vote of the Board of Directors. For any cause, other than non-payment of dues, removal shall occur only after the member against whomever the complaint was made, has been advised of the complaint and has been given reasonable opportunity for defense; and such member, if removed, may appeal the decision of the Board of Directors at the next general meeting of the Association, providing that notice of intent to appeal is submitted to the President at least ten (10) days in advance of the meeting. The Board of Directors shall be empowered to order suspension of any members upon receipt of a verified complaint of misconduct. The complainant and the member shall be notified of the final action taken by the membership of the Association.

## **ARTICLE IV - Officers**

### **Section 1.**

The Officers of the Association shall consist of a President, First Vice President, Second Vice President, Third Vice President, Past President-at-Large, Secretary/Treasurer, a Director from each district, and the immediate Past President. These officers shall be designated as the Board of Directors. All officers, except for the Past President at Large, must be, and remain, active chief executive officers of a Florida Municipal, College/University, School Board/District, Tribal, Airport, Railroad or Port Authority law enforcement agency during the term of their office. Notwithstanding Article IV section six (6), except for the office of District Director, SACOP Representative and Secretary/Treasurer, each officer shall serve a one- year term of office. Officers appointed by the President, the Secretary/Treasurer and District Director may serve more than one term in office.

- A. Qualifications: All candidates for elected office must be an active chief executive officer of a Florida Municipal, College/University, School Board/District, Tribal or Airport, Railroad or Port Authority law enforcement agency and a FPCA member in good standing. Except for

the office of District Director, all candidates for elected office must have served a minimum of one (1) year on the Board of Directors or two (2) years as chair of a standing committee prior to the date of election. All candidates for District Director must have served a minimum of one (1) year as an active FPCA member in good standing prior to the date of election.

- B. Declaration Period: The declaration period for a candidate seeking an elected office on the Executive Committee, who is not already ascending through the Chairs, will be September 1st to December 31st of each year. The declaration for office shall be made by sending written notification of one's intent to run for a specific office to the Executive Director of FPCA. If all candidates for an office withdraw after the declaration period has passed, there will be an additional one-month declaration period announced. If a candidate void occurs within one month of the election, nominations from the floor, at the Summer Conference business meeting, shall be permitted to fill vacant offices once existing officers have ascended per Article IV Section 6.

## **Section 2.**

The Executive Committee shall consist of the President, the Vice Presidents, Secretary/Treasurer, the Executive Director, the immediate Past President, the Past President-at-Large, and, as a non-voting member, the Parliamentarian. The Executive Committee shall have the general supervision of the affairs of the Association between regular business meeting, fix the hour and place of meetings, make recommendations to the Association, set the criteria for consideration and selection of all FPCA awards, shall cause an audit to be performed on an as needed basis, and shall perform such other duties as are specified in these bylaws. The Executive Committee shall be subject to the orders of the Association, and none of its acts shall conflict with action taken by the Association.

- A. The Parliamentarian provides the Board of Directors guidance on parliamentary rules and procedures. The Parliamentarian is appointed by the President at his or her sole discretion and the position may be held by any active chief executive officer of a Florida Municipal, College/University, School Board/District, Tribal or Airport, Railroad or Port Authority law enforcement agency and a FPCA member in good standing.

## **Section 3.**

A Nominating Committee shall be established and shall consist of all Past Presidents of the Association. The Past President at Large will serve as chair of this committee. These members shall meet prior to the business meeting at the Annual Summer Training Conference to nominate candidates for the offices to be filled for the next year. The Nominating Committee Chair shall report the committee's recommendations to the general membership at the business meeting during the Annual Summer Training Conference.

## **Section 4.**

The officers shall be elected at the business meeting during the Annual Summer Training Conference at the time and place published in the conference program.

## **Section 5.**

No member shall hold more than one office at a time. The President and Vice Presidents shall serve a single term in the same office.

## **Section 6.**

In the event a vacancy occurs in the office of President, First or Second Vice President, the position will be immediately filled by the next highest-ranking Vice President. In the event a vacancy occurs in the office of Third Vice President it shall remain vacant until the next election. In the event a vacancy occurs in the office of Secretary/Treasurer, the President shall appoint an active chief executive officer to serve for the remainder of the term. If the immediate past president is unable to serve, the preceding past president shall fill that position for the remainder of the term of office. The occurrence of more than one vacancy shall constitute an extraordinary circumstance requiring immediate action to permit the continued governance of the Association. In the event of such an extraordinary circumstance, the President shall appoint an active chief executive officer or Past President to each vacant position to temporarily serve for the remainder of the term. Members appointed under this provision must declare their intent to seek elected office within the Declaration Period set forth in Article IV, Section 1(B). If the temporary appointment is made outside of the Declaration Period, the temporarily appointed officers shall declare his or her intention to seek elected office within 30 days of appointment in the form and manner specified in Article IV, Section 1(B). Nothing contained in the extraordinary circumstance's appointment process is intended to supplement or otherwise modify the normal election process. If a vacancy occurs in a District Director position, the President shall appoint an active chief executive officer from that District to serve for the remainder of the term.

#### **Section 7.**

An Officer or Director may be removed from office, for due cause, by action of a two-thirds majority of the Board of Directors. Cause for removal will be specified in writing, with a copy placed in the minutes and a copy to the affected person. The removed Officer or Director has the right to appeal to the voting membership at a closed meeting during the Midwinter or Summer Training Conference. An Officer or Director may be removed from office in the event of any unexcused absence from a duly noticed Board meeting.

#### **Section 8.**

The duties of the officers shall be as follows:

- A. **President:** The President shall be the principal executive officer of the Association and shall in general, supervise and control all the business and affairs of the Association, as the representative of the Board of Directors and general membership. He shall preside over all meetings of the members, the board of Directors, and the Executive Committee. He may sign, with the Executive Director or any other proper officer or agent of the Association, who has been authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors, by these bylaws, or by statute to some other officers, or agent of the Association; and in general shall perform all duties incident to the Office of President and such other duties as may be prescribed by the Board of Directors from time to time.
  - 1. **Strategic Plan:** During the annual Fall quarterly meeting of the Board of Directors, the President will initiate Board review of the Association's adopted Strategic Plan for the purpose of revising the plan as deemed appropriate by the Board.
  - 2. **Revisions:** The Strategic plan with its revisions approved by the Board during the fall Board meeting, will be announced by the President to the general membership for adoption, at each Mid-Winter Conference. Revisions to the strategic plan can be

discussed and considered at any other meeting of the Board of Directors and approved at the following meeting as determined by the President.

- B. **Vice Presidents:** In the absence of the President, the First Vice President shall perform the duties of President. In the absence of the President and First Vice President, the Second Vice President shall perform the Duties of the President. In the absence of the President, First Vice President, and Second Vice President, the Third Vice President shall perform the duties of President, and when so acting they shall have all the powers of, and be subject to, all the restrictions on the President. Any Vice President shall perform such other duties as may be assigned by the President or by the Board of Directors.

C. **Secretary/Treasurer:**

1. The Secretary/Treasurer shall serve a two (2) year term of office and stand for re-election in even-number calendar years. The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books, provided for the purpose; see that all notices are duly given in accordance with the provision of these bylaws or required by law, be custodian of the Corporate records and of the seal of the Corporation; and see that the seal of the Corporation is affixed to all documents, the execution of which on behalf of the Corporation under its seal is duly authorized in accordance with the provisions of these bylaws; keep a register of the post office addresses of each member which shall be furnished to the Secretary by such member; and in general perform all duties incident to the Office of Secretary.
2. The Treasurer shall have charge and custody of, and be responsible for, all funds and sureties of the Association; receive and give receipts for monies due and payable to the Association from any source whatsoever, the deposit of all such monies in the name of the Association in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of these bylaws; and in general perform all the duties incident to the Office of Treasurer. The Treasurer will ensure that all finances are processed in accordance with the following:

A. Each check and draft or other orders for payment of money, notes, or other evidences of indebtedness issued in the name of the Association, shall require two (2) signatures which can be any of the following: the President, the Secretary/Treasurer, the Executive Director, Operations and Finance Manager or the Membership and Conference Manager as determined by the FPCA Executive Director. The use of facsimile signatures shall be prohibited.

B. All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies, or other depositories as the Executive Director and/or Executive committee may elect.

C. The Board of Directors may accept on behalf of the Association any contributions, gift, bequest, or device for the general purpose of the Association.

- D. **Immediate Past President:** The role of the immediate Past President is to act as a mentor and advisor to both the FPCA President and all members of the Board of Directors. The immediate Past President will conduct a transition meeting with the incoming President to discuss current unresolved business that the incoming President will inherit. He or she will

perform any duties or responsibilities assigned to him or her by the President. The immediate Past President has full voting rights.

- E. **Past President-at-Large:** The President shall make an annual appointment of a Past President of the association to serve on the Executive Committee. The Past President-at-Large will provide a historical perspective to issues that are under consideration by the Board. The Past President-at-large shall liaison with and chair the Past President's Committee to ensure accurate narrations of current association activities are included in the association's historical record. The Past President- at-Large shall serves as an ex officio officer.
- F. **District Director:** District Directors shall conduct business of the Association as the Board of Officers. District Directors shall represent the law enforcement interests of both the Association and membership from their respective geographic districts to The Board. Directors are the primary liaison between the FPCA Executive Director, The Board of Directors and District members. They are responsible for conveying association business to their respective membership in a timely manner as well as communicating their district's issues to the FPCA Executive Director and Board for consideration. Directors shall participate in all Board meetings scheduled by the President which includes both the Winter and Summer conferences.
  - 1. The District Director is required to submit a written report to the President, in advance of any duly scheduled board meeting, outlining occurrences within his/her respective district whenever both he/she and the Alternate Director will be absent.
  - 2. District Directors should review all FPCA membership applications provided to them by the FPCA Membership Manager or other designated position by the FPCA Executive Director. Any concerns regarding any prospective or current member should be directed to the FPCA Executive Director and current FPCA President.
  - 3. District Directors are responsible for submitting any known changes (retirements, resignations, new hires) in chiefs of police to FPCA HQ as soon as practical via email to [info@fpca.com](mailto:info@fpca.com)
  - 4. District Directors will be responsible for ensuring the accuracy of the FPCA Hurricane Asset list for their respective region.
- G. **Executive Director:** The Executive Director appointed by the Board of Directors is the agent and administrative manager for the Corporation. The Executive Director is a representative of the Corporation as specifically delegated by the Board of Directors through the President of the Corporation. As administrative manager, the Executive Director shall be the immediate manager and supervisor of all employees, subcontractors, or part-time staff whose position is authorized by the Board of Directors or Executive Committee. The Executive Director, in consultation with the President, has the authority to hire and terminate employees. The activities and authority of the Executive Director will be controlled by these bylaws, and by a set of policies, rules, regulations, and guidelines approved by the Board of Directors.
- H. **SACOP Representative:** From the Board of Directors the President shall designate a member to serve as the FPCA representative to the State Association of Chiefs of Police (SACOP). The Board of Director member chosen to serve in this position must be an active member in good standing within the International Association of Chiefs of Police (IACP) and



must agree to represent FPCA at the regional and annual business meetings and conferences of SACOP/IACP. Travel to these meetings will be at FPCA expense. To ensure continuity in representation at the national level, the FPCA SACOP Representative shall agree to a term of no less than 3 years. At the conclusion of a 3-year term, the current FPCA President may choose to designate a new Board of Directors member to serve as the SACOP Designee or ask the incumbent to serve one additional full term or partial term. The maximum term for any member serving as the SACOP Representative is a total of 6 years.

## **ARTICLE V - Meetings**

### **Section 1.**

The Association shall hold two (2) regular meetings. The Annual Business meeting shall be held in conjunction with the Annual Summer Training Conference and a Winter meeting will be held in conjunction with the Midwinter Conference.

### **Section 2.**

Meetings of the Board of Directors shall be held in conjunction with the Annual Summer Training Conference and the Midwinter Conference. Board meetings shall also be held in the fall and spring months as called by the President. Special meetings of the Board of Directors may be called by or at the request of the President or by one-third of the members of the Board of Directors.

### **Section 3.**

The President may call, as necessary, a special business meeting of the Association at the Midwinter Conference. Other special meetings of the members may be called by either the President, a majority of the members of the Board of Directors, or by not less than 1/10 of the members having voting rights.

### **Section 4.**

Written notice of a business meeting held at the Midwinter Conference shall be noticed at the conference registration desk. Written notice stating the place, day, and hour of any meeting of the members shall be sent to each member not less than ten (10) days prior to the meeting.

### **Section 5.**

A quorum shall consist of a majority of the total number of voting members in attendance at any designated meeting of the Association.

## **ARTICLE VI - District Directors**

### **Section 1.**

The State of Florida will be divided into Districts as established by the Board of Directors. Each District will nominate an active chief executive officer of a Florida Municipal, College/University, School Board/District, Tribal or Airport, Railroad or Port Authority law enforcement agency within the district and recommend the candidate to the Nominating Committee. The candidate must remain active during the term of their position as a District Director.

### **Section 2.**

District Directors are voting members of the Board of Directors.

1. District Directors shall stand for election or re-election every two years. Directors representing odd-numbered districts shall be elected during the Annual Business meeting of odd-numbered calendar years; directors representing even-numbered districts shall be elected during the Annual Business meeting of even-numbered calendar years.
2. Each District Director shall select an alternate who must be from the same district. The alternate shall meet the same requirements as listed in Article IV, Section 1 (1). The Director must submit the name of his alternate in writing to the President. An alternate may only replace an elected Director if the Director has a formally excused absence by the President from a duly noticed meeting of the Board of Directors. The alternate will have full voting rights on the Board in the absence of the Director.
3. If a vacancy in a District Director occurs, the FPCA Executive Director will confer with the regional chiefs association in the respective District as well as the listed alternate District Director to seek a replacement District Director as soon as practical, preferably within 60 days if not sooner.
4. If a District Director is on extended leave of any form (personal, sick, administrative) but still an FPCA member in good standing, the alternate will serve in their absence and be credited with such time served for purposes of consideration for Executive Board positions in the future. The District Director shall provide an email to the FPCA Executive Director and the current FPCA President informing them of their “on leave” status start and end dates and the name of alternate that will be serving on their behalf during a designated period of time to represent the District.

## **ARTICLE VII - Association Staff**

### **Section 1.**

The Board of Directors may approve the employment of such staff as recommended by the Executive Director in the annual budget or as approved in any meeting of the full Board of Directors to manage the day-to- day operations of the Association.

### **Section 2.**

The duties of the Association staff member(s) shall be detailed in the job descriptions approved by the Board of Directors.

### **Section 3.**

The Association Executive Director shall report to and consult with the President between meetings of the Board of Directors.

## **ARTICLE VIII - Committees**

### **Section 1.**

In addition to the Executive and Nominating Committees, the Association has established the following standing committees and enumerated their basic responsibilities:

- A. Accountability and Societal Change –Reviews reform recommendations and develops proposals that could be implemented at the local and state level to enhance trust to ensure transparency and accountability and strengthen relationships between the police and the

communities they serve with the intent of enriching community safety. This committee will be composed of a maximum of ten law enforcement executives and ten community leaders with each law enforcement executive selecting a community leader. Other subject matter experts may be invited by the FPCA President or the Chair to provide presentations or input on issues but will not serve as committee members. Law enforcement executives will be selected by the President. Community leaders will be selected by the Law Enforcement Executive but must be approved by the President. Community leaders will receive honorary membership to the association while serving this committee. Each member will serve two-year terms with no term limits. Vacant law enforcement executive members will be filled by the President.

- B. Awards Committee - Evaluates nominees for the Lee McGehee (Police Officer(s) of the Year), Rocky Pomerance (Excellence in Policing), Public Private Partnership Committee, William B. Berger Outstanding Chief Executive Officer of the Year, Outstanding Command Officer of the Year, and Lifesaving awards, Florida Law Enforcement Hall of Fame awards and makes recommendations to the Executive Committee.
- C. Highway Safety Committee - Exercises oversight in all Traffic Safety matters coming before the Association and makes recommendations regarding traffic related legislation, issues, and programs to the Board of Directors.
- D. Legislative Committee - Exercises oversight in all legislative matters, develops and recommends a legislative agenda to the Board of Directors, and assists in lobbying activities on behalf of the Association.
- E. Past Presidents Committee - Meets/confers as necessary to provide input and an historical perspective in decision making and serves as advisors to the President and Board of Directors. Evaluates nominees for the Wall of Honor and makes recommendations to the Executive Committee.
- F. Public Private Partnership Committee - Enhances the relationship between the law enforcement community and the private security sector and makes recommendations to the Board of Directors and General Membership providing information to enhance community safety.
- G. Professional Standards Committee - With input from members of the Association, assists in the development and evaluation of all educational programs; oversees and facilitates the Executive Search Program, with an interest in maintaining the quality of police management in Florida; reviews and recommends deletions, changes and/or additions of the Bylaws to the Board of Directors and members; and, at the direction of the Board of Directors, reviews complaints of ethical misconduct, determines facts, and reports findings to the Board.
- H. University/Education Chiefs Committee - The University/Education Chiefs Committee exercises oversight in all K-12 and University campus security and safety matters. Makes recommendations to the Board regarding campus safety related legislation, issues, and programs. Acts as a clearinghouse on technological issues and recommends technology training programs to the Board of Directors.
- I. Airport Chiefs Committee - The Airport Chiefs Committee exercises oversight in all aviation related matters. They make recommendations to the Board regarding any aviation related legislation, issues, and programs. Acts as a common point of communication and networking for those with specific interest in aviation law enforcement.

## **Section 2.**

The President shall have the authority to appoint all committees not set by the Bylaws and create ad hoc committees as necessary, from the Board of Directors or the membership at large. The President shall serve as an ex-officio member of all committees except the nominating committee.

## **Section 3.**

Each member of a committee shall continue as such until the next Annual meeting of the members of the Association and until his successor is appointed, unless the Committee shall sooner be terminated, or unless such member be removed from such Committee, or unless such member shall cease to qualify as a member thereof. Each member of a committee must be a member in good standing of the Association.

## **Section 4.**

The President shall appoint the Chairperson and Vice-Chairperson of each committee.

## **Section 5.**

Vacancies in the membership of any committee may be filled by appointment made in same manner as provided in the case of original appointments.

## **Section 6.**

Unless otherwise provided, a majority of the whole committee shall constitute a quorum.

## **Section 7.**

Committee Chairpersons shall provide a written report of Committee activities, recommendations for Board action, etc., to the President and Executive Director prior to the Mid-Winter and Summer Conferences. Upon request by the President, Committee chairs shall also present oral reports to the Board or to the membership during a conference event.

## **ARTICLE IX - Books and Records**

This Association shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its business meetings as designated by the Board of Directors. Any books, records, and minutes may be in written form or in any other form capable of being converted into written form within a reasonable time.

## **ARTICLE X - Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are consistent with these bylaws and any special rules of order the Association may adopt.

## **ARTICLE XI - Amendment of Bylaws**

These bylaws may be amended by the affirmative vote of a majority of the members present and eligible to vote at the Annual Business Session or other business meetings of the Association provided that the proposed amendment shall have been submitted with a written explanation of its need to the Chair of the Professional Standards Committee at least forty-five (45) days prior to the Annual Business meeting at which it is to be considered. The Professional Standards Committee shall review the proposal and report its recommendations to the Executive Committee for approval before submission to the membership for a Final vote. Upon approval by the Executive Committee, the Secretary shall reproduce the amendment as approved and notify the membership of the Association thereof by mail, by electronic transmission, or by publication at least fourteen (14) days before such meeting.

## **Article XII-Endorsements**

### **Section 1. - General**

This article sets forth the general guidelines for the endorsement of candidates by the Florida Police Chiefs Association. While these guidelines provide guidance to the Executive Director, Executive Committee and Board of Directors, individual situations will determine whether an endorsement is forthcoming from the Association. The Executive Director will submit an endorsement on behalf of the Association. Each endorsement issued is a singular decision and should not infer future endorsements for any person or office.

### **Section 2. – Political Candidates**

The Association will only consider endorsements for the following statewide offices: Governor, Florida Cabinet positions, and U.S. Senators. All other State/National elected offices are excluded. An endorsement during one election cycle does not mandate or require a subsequent endorsement in any future election. The process for endorsements will involve:

1. Review of the candidate's position on policies affecting law enforcement and public safety to ensure it is supportive of the FPCA's policy platform.
2. Interview of the candidate or their designee either in person, by phone, or other electronic means.
3. Consultation with the Executive Committee, Board of Directors, and the FPCA lobbyist.
4. The polling of FPCA voting members. Poll results will not determine whether an endorsement is made but will be considered by the Board with all other relevant factors.
5. The approval or denial of the Board of Directors authorizing the Executive Director to provide an endorsement.

Any endorsement by the Association must have as its ultimate goal the furthering of the purposes and objectives of the Association.

### **Section 3. – Members' Request**

From time to time, the Association receives requests to provide endorsements for members running for statewide, regional, local, and national offices related to law enforcement functions. The Association will consider each request individually as no two cases are identical.

In general, local cases will not be considered for endorsement without significant prior contribution by the requesting member to the Association. Significant contribution will be in addition to the requirement outlined below for national offices.

Requests for endorsements for national law enforcement offices, such as IACP, will be considered on a case-by-case basis and only granted to **active** members. For purposes of this Article, an **active** member is defined as meeting the following requirement:

- 1) Continuous member of the FPCA for the last four years.
- 2) Active member of at least one FPCA Committee for the last two years. Requirement is met by participating in at least 50% of Committee meetings or calls during the time period.
- 3) Attendance at four FPCA conferences in the last four years.
- 4) Approval by majority vote of the Board of Directors.

#### **Section 4. – External Requests for FPCA Endorsement**

When the Association receives a request to endorse an external candidate running for a position in a law enforcement organization such as the IACP, the Executive Director and President must first determine if allowing the candidate to seek an FPCA endorsement is in the best interest of the FPCA and its members.

In order to accomplish this, the Executive Director and the President will utilize the following criteria during their evaluation of the requesting candidate.

- A. An external candidate will only be considered after assessing how the candidate's state association most recently addressed an FPCA member's request for endorsement.
- B. If within the last four (4) years the candidate's state association failed to endorse an FPCA Member's request for endorsement, not being in direct competition with one of their own member's candidacy, strong consideration should be given to denying the request.
- C. Endorsements will not be provided if the candidate's state association does not provide endorsements.
- D. Upon the completion of this evaluation, the Executive Director will report his/her findings to the Executive Committee.

The FPCA Executive Committee shall review the report submitted by the Executive Director and President, relating to the requesting candidate. Upon reviewing the report, the FPCA Executive Committee will determine if the issue of endorsement will be brought to the Board of Directors.

If the FPCA Board of Directors agrees that a candidate favorably meets the criteria stated above, a vote will be taken with the board of directors to allow the candidate to address the general membership during the annual business meeting at the Summer Conference. An endorsement may only be obtained by a majority vote of the general membership in attendance.

#### **ARTICLE XIII – Honorary Naming**

The Board is authorized to approve the honorary naming of an award, building, program or other commemorative action after an association member who has made significant contributions to the Association and law enforcement profession in the State of Florida. Honorary naming should

be reserved for those extraordinary contributions to the Association and law enforcement profession in the State of Florida.

In rare circumstances, it may be necessary to rescind the honorary naming of an award, building, program or other commemorative action. Rescinding the honorary naming requires approval of the voting membership.